

## **WORK PROGRAMME 2020/21**

### **AUDIT COMMITTEE – 23 JULY 2020**

#### **Resolution Required**

#### **1. Work Programme**

- 1.1 This report covers the Work Programme for the forthcoming municipal year 2020/21.
- 1.2 The Committee's terms of reference are set out at the front of the agenda.

#### **2. Future Meetings**

- 2.1 Meetings of this Committee have been scheduled in the Council's Diary on the following dates:-
- **23 July 2020**
  - **26 November 2020**
  - **18 March 2021**
- 2.2 Details of the Work Programme for future meetings are as follows:

<b>July 2020</b>	<b>Officer</b>	
Draft Corporate Risk Management Policy	Chief Finance Officer	Review
Covid-19 Risk Considerations	Internal Audit Manager	Report
Corporate Risk Management report	Internal Audit Manager	Review/recommend to Cabinet
External Audit update	External Auditors	
Internal Audit Annual Report 2019-20	Internal Audit Manager	Report
Annual Governance Statement 2019/20		Report for approval
Internal Audit Annual Plan 2020-21	Internal Audit Manager	Report
Anti-Fraud, Bribery and Corruption Strategy	Internal Audit Manager	Review/recommend to Cabinet
Committee's Work programme for 2020/21	Internal Audit Manager / Chief Finance Officer/Audit Committee	Report

<b>November 2020</b>	<b>Officer</b>	
Corporate Risk Management	Internal Audit Manager	Review/recommend to Cabinet
Covid-19 Risk Considerations	Internal Audit Manager	Report
Corporate Risk Register	Head of Service - as appropriate	Updates on target dates missed
External Audit Plan update	External Audit	Report
Report on The Effectiveness of the System of Internal Audit	Internal Audit Manager	Report
Internal Audit Interim Report	Internal Audit Manager	Report
Committee's Work programme for 2020/21	Internal Audit Manager / Chief Finance Officer/Audit Committee	Report
Confidential Reporting Code	Head of Corporate Governance	Review

<b>March 2021</b>	<b>Officer</b>	
Corporate Risk Management	Internal Audit Manager	Report/recommend to Cabinet
Covid-19 Risk Considerations	Internal Audit Manager	Report
Corporate Risk Register	Head of Service - as appropriate	Updates on target dates missed
Anti-fraud, bribery and Corruption Strategy	Internal Audit Manager	Report
Internal Audit Annual Plan 2021/22	Internal Audit Manager	Report
External Audit update	External Auditors	
Committee's Work programme for 2021/22	Internal Audit Manager/Chief Finance Officer/Audit Committee	Work Programme

- 2.3 Other matters for future inclusion: Procurement Strategy
- 2.4 Any topics identified during consideration of the business at this meeting will need to be included in the above Work Programme.
- 2.5 Other issues Members wish to raise for consideration at the next or any future meeting and agreed by the Committee, may be included in the Work Programme.
- 2.6 External audit may have one or two reports that arise from time to time which are not possible to predict in advance but will be incorporated into the Work Programme or appear on the agenda as appropriate.
- 2.7 Managers may be required to attend the Committee, similarly to that resolved in Minute No. 227/06, to explain why they have not

implemented the recommendations of Internal Audit. It is not possible to predict these circumstances but they will be dealt with as and when they arise either by incorporating into the Work Programme or appearing on the agenda as appropriate.

### **3. Resolution**

The Committee is asked to consider and approve the Work Programme as submitted and/or amended at the meeting.

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**Outstanding items to be added at appropriate time:**

Confidential Reporting Code	Head of Corporate Governance
Value for Money Statement 2017/18	External Auditors
Annual Audit Letter 2017/18	External Auditors
External report of Audit and Statement of Accounts 2017/18 (draft received in March 2019)	External Auditors
Value for Money Statement 2018/19	External Auditors
Annual Audit Letter 2018/19	External Auditors
External report of Audit and Statement of Accounts 2018/19	External Auditors
Procurement Strategy	Head of Corporate Governance